



**CITY OF LODI
COUNCIL COMMUNICATION**

AGENDA TITLE: Discussion Regarding Budget Schedule and Public Forum

MEETING DATE: February 15, 2005

PREPARED BY: Management Analyst, City Manager's Office

RECOMMENDED ACTION: To discuss the attached Major Budget Preparation Milestones.

BACKGROUND INFORMATION: The Finance Director has prepared the attached Budget Schedule for Council's review and discussion. Included in the Schedule are a series of budget hearings during March 2005 when the City Manager and his staff will meet with the various Departments to review their budget submittals.

Unique this year will be a Town Hall meeting on Wednesday, March 31, 2005 during which staff will invite the public to participate in an interactive exercise that will serve to "raise the participants' budget literacy and engage more residents in the budget process". Included in this process are the challenges of prioritization, mandates, revenue options, and a host of other issues that influence the budget process.

FUNDING: None required


Janet Hamilton
Management Analyst

Attachments

APPROVED: 
Blair King, City Manager

2005-06 Financial Plan and Budget Instructions

MAJOR BUDGET PREPARATION MILESTONES

	STAFF	PUBLIC MEETINGS
Discussion of Mid-year Budget Adjustments		2/22/05
Completion of spreadsheets (Return to Finance Department)	3/1/05	
Meetings with City Manager, Deputy City Manager, Department Heads and Finance Director to review requested budgets	During month of March 05	
First Draft of Comprehensive Budget	3/15/05	
Town Hall Meeting to discuss Budget Draft		3/30/05
Discussion of Budget Recommendations by City Manager with City Council		Special Meetings Tuesday mornings for Month of May
Adoption of 2005-06 Financial Plan & Budget		6/1/05

February 16, 2005